

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Office of MaineCare Services - Value-Based Purchasing  
11 State House Station  
Augusta, Maine 04333-0011  
Toll Free: (866) 796-2463; TTY: Dial 711 (Maine Relay)  
Fax: (207) 287-3373

<b>Meeting name:</b>	SUPPORT for ME Advisory Group Meeting (#2)		
<b>Date of meeting:</b>	June 8 <sup>th</sup> , 2020	<b>Time:</b>	3:00pm
<b>Minutes prepared by:</b>	Michaela Rice & Joanie Klayman, Office of MaineCare Services	<b>Location:</b>	Microsoft Teams
<b>Meeting Objective</b>			
Second gathering of the SUPPORT for ME Advisory Committee; provide updates of the status of associated goals and activities; gain an understanding of the plans to increase telehealth capacity; and discuss outreach and recruitment strategies to include input from persons with lived SUD and/or recovery experience.			
<b>Attendees</b>			
Michelle Probert, Lisa Letourneau, Jessica Pollard, Sarah Grant, Joanie Klayman, Michaela Rice, Michelle Barrows, Catherine Ryder (on behalf of Malory Shaughnessy), Katherine Coutu, Theresa Cochran, Laura Sawyer, Tyler Egeland, Olivia Dooley, M. Lindsey Smith, Katherine Rosingana, Danielle Louder, Caren Bishop.			
<b>Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		<b>Follow-up</b>
<b>Welcome &amp; Introductions</b>	Joanie Klayman welcomed the group. Advisory Committee members introduced themselves.		NA
<b>Telehealth Capacity Expansion Overview:</b>	<p>Danielle Louder from the Northeast Telehealth Resource Center (NETRC) provided an overview of the plans for SUD telehealth capacity expansion effort:</p> <p><b>Goal:</b> To leverage telehealth technology to increase access to SUD treatment and recovery services for clients and patients in rural and underserved areas.</p> <p>The telehealth capacity expansion effort will include:</p> <ul style="list-style-type: none"><li>• Telehealth readiness and capacity assessment survey</li><li>• 100 licenses for MaineCare providers to provide SUD telehealth TxRS for 12-month period</li></ul>		NA .

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	<ul style="list-style-type: none"><li>• Virtual training for providers</li></ul> <p>Telehealth key definitions were reviewed:</p> <ul style="list-style-type: none"><li>• <b>Originating Site:</b> Where the person is located at the time of the telehealth visit (e.g. clinic, home)</li><li>• <b>Provider Site:</b> Where the SUD TxRS providers are located</li></ul> <p><b>Telehealth Questions and Clarifications:</b></p> <p><b>Q:</b> What are the providers' ongoing costs to participate in the telehealth expansion project beyond the 12-month period? <b>A:</b> NETRC will work with providers to determine options and associated costs beyond the 12-month period.</p> <p><b>Q:</b> Is there criteria for distribution of licenses? For example, will it be first come, first serve, or do we have criteria as a Department to determine who gets the license?</p> <p><b>A:</b> The priority is for MaineCare providers willing to begin or expand their use of telehealth for SUD TxRS in rural and underserved areas.</p> <ul style="list-style-type: none"><li>• Licenses are for individual providers not to an organization or agency.</li></ul>	
<b>Telehealth Capacity Assessment and Training Discussion</b>	<p>The SUPPORT for ME telehealth assessment and training was discussed in more detail:</p> <ul style="list-style-type: none"><li>• The telehealth assessment is intended to identify the needs and interests of statewide providers through an online survey</li><li>• The telehealth training plan will incorporate information from the telehealth assessment</li></ul>	NA

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	<ul style="list-style-type: none"> <li>• Telehealth training will be geared for respective audiences.</li> </ul> <p>Advisory Committee members were asked to review the draft Telehealth Assessment Survey and respond with recommendations, feedback, and comments within one week.</p>	<p>Draft SUD TxRS Telehealth Assessment Survey sent to Advisory Committee members. Comments due 6/15/2020.</p>
<b>Care Integration Assessment Tool Update:</b>	<p>Lindsey Smith from the Cutler Institute, USM thanked the Advisory Committee for their feedback on the care integration assessment tools.</p> <p>The MEHAF self-assessment scale was selected for use. Based on feedback, the 10-point scale will be refined to a 5-point scale to make it more user friendly.</p> <p>An administration plan is underway.</p>	<p>NA</p> <p>Cutler team will revise the MEHAF 10-point scale down to a 5-point scale.</p>
<b>Listening Sessions Overview</b>	<p>The key purpose of community listening sessions was reviewed and defined as gathering input from a variety of stakeholders in order to:</p> <ul style="list-style-type: none"> <li>• Elicit feedback on the initiative, and keep the public informed on activities and updates</li> <li>• Gather statewide input through facilitated discussions on community-specific SUD TxRS needs, and gaps</li> </ul> <p>As a result of COVID-19 restrictions and activities, the need to revise the methodology from open community forums to targeted focused groups with specific recruitment and outreach was discussed and agreed upon.</p>	<p>Community feedback methodology is revised.</p> <p>Cutler team will incorporate the identified strategies into the planning of Focus Groups.</p>

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<b>Outreach and Recruitment Strategies Discussion:</b> <ul style="list-style-type: none"><li>• <b>How do we best reach priority populations statewide?</b></li><li>• <b>What strategies can be utilized to ensure broad-based community input?</b></li></ul>	<p>Instead of doing broad-based advertising, SUPPORT for ME will conduct targeted recruitment. Discussion questions included:</p> <ul style="list-style-type: none"><li>• How can we leverage our own networks to try to make this happen?</li><li>• What is the best way to approach the statewide strategy? For example, by county/public health district?</li><li>• How can we make sure we are engaging our priority populations?</li></ul> <p>The discussion generated the following ideas for recruitment strategies:</p> <ul style="list-style-type: none"><li>• Coordinate efforts with SUD TxRS providers to get the word out to gain participation</li><li>• Partner with organizations to “host” a focus group</li><li>• Offer individual paper surveys for those who do not have access to the internet</li><li>• Conceptualize outreach/recruitment by public health district to ensure statewide input</li><li>• Partner with public health liaisons</li></ul>	
<b>Updates: Service Locator Tool</b>	<p>A draft RFP for a Service Locator Tool is in process and currently under review.</p> <p>The goal is for the Service Locator Tool to be operational by January 2021.</p>	<p>Joanie will announce when this RFP is issued.</p>

**Next SUPPORT for ME Advisory Committee Meeting: July 13, 2020**